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MINUTES OF THE 37th MANAGEMENT COMMITTEE MEETING OF MALAYSIA PALLET ASSOCIATION

Date : 15th August 2025 (Friday)
Time : 11.00am to 12.00pm
Venue : Eagle Ranch Resort, Port Dickson, Negeri Sembilan.
Chairman : Cheah Poh Leong
Delegates : As in Attendance List (Annex 1)

1. Welcome and Opening Remarks

President Cheah Poh Leong welcomed all delegates to the 37th Management Committee Meeting. He expressed his sincere gratitude to each member for their commitment and presence. President Cheah highlighted the importance of their participation in the success of the committee's efforts and looked forward to productive discussions and advancements.

2. Confirmation of the Minutes

The minutes from the 36th Committee Management Meeting were confirmed.
Proposed by Jeffery Goh, seconded by Allan Lim.

3. Membership Updates

3.1 Secretary Loong announced that as of 15th August 2025, MPA membership stands at 64.

4. Financial Update

4.1 The financial statement was proposed by Cheah Poh Leong and seconded by Eric Ng (Enapak). For more detailed information, please refer to the Appendix 1.

5. Special Task Groups Updates

Multi Media Task Group

5.1 Proposal to Advertise Members' Profiles on Facebook (Malaysia)

Mr. Roy Teoh has suggested arranging a group photo session, along with individual portrait shots for official website use. This photography session will take place during our upcoming committee meeting in Klang.

Mr. Jeffery Goh will be in charge of coordinating all arrangements related to the photography session.

6. Membership Development Task Group

6.1 Mr. Kent Chang has proposed that the **39th Management Committee Meeting (MCM)** be held in **Johor** in conjunction with factory visits to the following locations:

A) Singmah Marketing Sdn. Bhd. – Kulai

B) Kato Wooden Industries Sdn. Bhd. – Senai

This meeting and accompanying visits are tentatively planned for **January 2026**.

7. Member Welfare and Event Task Group

7.1 Mr. Allan Lim has proposed that the **MPA Annual Dinner 2026** be held in **Penang** in the month of **August**.

He has also kindly agreed to take up the role of **Organizing Chairman** for this upcoming event.

8. PR and Communications Task Group

8.1 President Mr. Cheah is planning to conduct a follow-up visit to the **Department of Statistics Malaysia (DOSM)** during our upcoming **Management Committee Meeting (MCM)** on **17th October**.

The purpose of this visit is to pursue further action on the collection of **pallet data** through the **Royal Malaysian Customs Department**.

In the event that a visit to DOSM is not feasible, the alternative plan will be to conduct a **courtesy visit** to either:

Tuan Haji Zainal, Chairman of **Malaysian Timber Council (MTC)**, or

Dato' Seri Mustaffa, Chairman of **MATRADE**

9.2 Mr. Jeffery Goh has proposed the following initiatives to support the improvement of MPA's administrative and engagement functions:

9.2.1 Accounting Resources

He will obtain a **quotation for a new laptop** to be used for MPA's accounting purposes. Additionally, he plans to **subscribe to an accounting software** to help streamline our **monthly and yearly financial reporting processes**, ensuring greater efficiency and accuracy.

9.2.2 Member Feedback Survey

To better understand the needs and interests of our members, Mr. Jeffery also proposes to develop a **survey form** aimed at gathering input on the types of **events and activities** MPA should organize to enhance member engagement and effectiveness.

Further updates will be provided once quotations and the survey draft are ready for review.

10. Date and Venue for Next Management Committee Meeting

10.1 Secretary Mr. Loong has confirmed the following arrangements for the upcoming Management Committee Meetings (MCM):

1. 38th MCM

Date: Friday, 17th October 2025

Location: Kuala Lumpur

In conjunction with: MWMJC Annual Dinner, Dorsett Grand Subang.

2. 39th MCM

Planned Location: Johor (either **Senai** or **Kulai**)

Tentative Date: January 2026

Further details, including venue confirmation and agenda, will be circulated closer to the meeting dates.

11. Other Matters

11.1 Mr. Eric Ng (MS) has put forward the following proposals to further enhance member engagement and improve MPA's visibility:

1. Website Enhancement

To improve clarity and user experience, he suggests **grouping members** on the MPA website into "**Ordinary Members**" and "**Associate Members**."

Additionally, he recommends that members be given the opportunity to **advertise their products** on the website to promote industry visibility and collaboration.

2. Quarterly Seminars

He proposes that MPA organize a **seminar every three (3) months** focusing on **current issues and trending topics** relevant to the industry.

A **member feedback mechanism** will be introduced to gather suggestions on topics of interest and areas of concern, ensuring the seminars are relevant and impactful.

These initiatives aim to strengthen member participation and provide greater value through knowledge sharing and promotion.

11.2 Mr. Richard Tan has proposed to **maintain the existing practice** from previous meetings, where the schedule includes:

1. Member Meeting with Seminar Session

Members are first invited to attend a seminar session featuring a guest speaker, which serves as both an informative and engaging platform.

2.Followed by Committee Meeting

The **Management Committee Meeting** will take place after the seminar. Members may remain present during the committee meeting; however, they **will not have the authority to voice opinions or vote** during the session.

The objective of maintaining this format is to **encourage more members to participate**, observe the committee in action, and **inspire future potential committee members** to step forward and contribute.

12. Adjournment

12.1 The meeting was adjourned at 12:00 PM.

Confirmed as a true record of the proceedings

Chairman

Cheah Poh Leong

MALAYSIA PALLET ASSOCIATION 37th MANAGEMENT COMMITTEE MEETING ATTENDANCE LIST

NO	REPRESENTATIVES NAME	NAME OF COMPANY
1	Allan Lim	Kaizen Transpack Sdn Bhd
2	Richard Tan	Finopeuos Packaging Industries Sdn Bhd
3	Saw Eng Thai	Sim Lee Sawmill Sdn Bhd
4	Chang Yoon Kent	KJH Industrial Supply Sdn Bhd
5	Roy Teoh	Madura Fasteners (M) Sdn Bhd
6	Cheah Poh Leong	Shong & Huat Wood Resources Sdn Bhd
7	Loong kam Shing	Up Rate Timber Industries Sdn Bhd
8	Eric Ng	Mah Sing Plastics Sdn Bhd
9	Jeffery Goh	Taik Sin Timber Industries Sdn Bhd
10	Eric Ng	Enapak Packaging Sdn Bhd
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