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<p>MINUTES OF THE 35th MANAGEMENT COMMITTEE MEETING OF MALAYSIA PALLET ASSOCIATION</p>

Date : 10th January 2025 (Friday)
Time : 2.00pm to 4.00pm
Venue : Ibis Styles Kuala Lumpur Sri Damansara, No. 5 , Jln Cempaka Sd 12/5,
Jln PJU 9, Bandar Sri Damansara, 52200 Kuala Lumpur.
Chairman : Cheah Poh Leong
Delegates : As in Attendance List (Annex 1)

1. Welcome and Opening Remarks

President Cheah Poh Leong welcomed all delegates to the 35th Management Committee Meeting. He expressed his sincere gratitude to each member for their commitment and presence. President Cheah highlighted the importance of their participation in the success of the committee's efforts and looked forward to productive discussions and advancements.

2. Confirmation of the Minutes

The minutes from the 34th Committee Management Meeting were confirmed.
Proposed by Saw Eng Thai
Seconded by Allan Lim

3. Membership Drive and Updates

3.1 Secretary Loong announced that as of 31st December 2024, MPA membership stands at 59. Ten new members are set to join at the end of 2024, with their official membership beginning in 2025. In anticipation of their membership, MPA is offering them certain privileges. They are:

1. Paneltek Sdn Bhd, Peter Cheong
2. Allied Forklift (M) Sdn Bhd, David Tan
3. Yoyyogi Timber Enterprise, Alex Lai
4. Door Master Industries Sdn Bhd, Kuppusamy Rengasamy
5. Sheng Trading, Nicholas Cheah
6. CG Pack @ Move Sdn Bhd, Siaw Chai Phong
7. Golden Sunshine Enterprise, Khor Hock Aun
8. Postpack Sdn Bhd, Steven Lee
9. UPR Solution (M) Sdn Bhd, Jasmond Teo
10. Pentagon Line Sdn Bhd, Ms Ong Chwee Yen

4. Treasurer's Report

4.1 Treasurer Jeffery Goh reported on the Annual Dinner Income and Expenses.

The total income from the dinner event amounted to RM 85,900.00, while the total expenses were RM 91,622.70. As a result, the event incurred a loss of RM 5,722.70. The report of the annual dinner income and expenses was proposed by Roy Teoh and seconded by Saw Eng Thai.

For further details, please refer to the appendix.

5. Update on 19th APSH Seoul, Korea and 19th China Pallet International Conference & 2024 Annual Meeting of Global Pallet Entrepreneurs

5.1 19th APSF in Seoul, Korea (October 22-24, 2024)

President Cheah has informed us that five members from our company attended the 19th APSF in Seoul, Korea, held from October 22nd to 24th, 2024.

5.2 This marks the second time Korea is hosting the APSF, with two additional occasions planned for the future, as decided by the APSF Management Committee.

5.3 After the APSF event, the delegation traveled to Hangzhou for visits to two factories. The first was **Loscam (Greater China) Holding Limited**, located in Jiaxing City, followed by a visit to **Yong Tat Timber Industries Sdn Bhd** in the Xiaoshan District of Hangzhou.

Madam Goh and JC Yap also joined the team. At the Loscam factory, we were led by Ms. Shaw Wu and her team, who gave a detailed briefing on the historical milestones of Loscam in China, highlighting its growth journey. The tour included a visit to the pallet repair center.

The group then visited **Yong Tat Timber Industries**, where Mr. Qiu, the Managing Director, introduced the company's history and guided us through a factory tour. The tour included a comprehensive look at the processes, from raw material handling to the production of final wooden packaging products, including visits to the Heat Treatment Chamber and the Fungus Antiseptic process.

5.4 19th China Pallet International Conference & 2024 Annual Meeting of Global Pallet Entrepreneurs (November 27-29, 2024)

From November 27th to 29th, 2024, eight members of our company, totaling 12 people, attended the **19th China Pallet International Conference** at Ningbo, China. During the conference, we had the opportunity to meet numerous overseas buyers and suppliers from the pallet industry, including **Bernd Dorre**, the President of the European Pallet Association (EPAL), and the CEO of the EPAL Pallet System.

Following the conference, we visited **Ningbo Xinkai Industry & Trade Co. Ltd.**, where we were warmly welcomed by Mr. Chen Xin Fang, the Chairman of the company. He led us on a factory tour, where we gained valuable insights into the company's manufacturing processes, particularly in producing nail guns.

On the second day, we visited **Yu Tao City Zhi Yang Bamboo Timber Products Factory**, where Mr. Ren Guo Da, the Chairman, guided us through the factory. During the visit, Mr. Ren shared that the company's sales turnover for 2024 had experienced a significant decline, as many foreign investors had moved out of China due to the ongoing political tensions between China and the United States.

6. Special Task Groups Updates and Budget for 2025

Social Media Task Group

6.1 Promotion of Member Companies' Products and MPA via Facebook and Website

Roy Teoh informed us of the need to focus on promoting member companies' products and MPA through Facebook and the website. He emphasized the importance of uploading more detailed information about member companies to these platforms, including formal portrait photos of members. Roy will send ties to all committee members before Chinese New Year, allowing us to take formal photos at a photo studio. These photos will be used in the organizational chart design for the website.

6.2 Deadline for Personal Photos to be uploaded to MPA website

Roy proposed that the deadline for submitting personal photos of committee members be **March 15th, 2025**. Additionally, he suggested that MPA allocate some funds for a Facebook advertising campaign, which will run for three months starting in **April 2025**.

6.3 Meeting with the Department of Standards Malaysia (DOSM)

Roy suggested that we arrange another meeting with the **Department of Standards Malaysia (DOSM)** on **February 20th, 2025**. Further details will be shared in the committee's upcoming communications.

7. Member Welfare and Event Task Group

7.1 Occupational Safety and Health Coordinator (OSHC) Training

Allan Lim informed us about a supplier offering **Occupational Safety and Health Coordinator (OSHC) training** at a highly affordable rate: **RM400** for MPA members and **RM650** for non-members, for a 3-day training session. Upon completion, participants will receive a certificate accredited by **JKKP**.

7.2 Chinese New Year Dinner Proposal

Allan proposed that MPA organize a **Chinese New Year Dinner** on **February 22nd, 2025**, to provide an opportunity for all members to gather and network. Further details about the event will be shared in the members' WhatsApp group.

8. PR and Communications Task Group

8.1 Meeting with MATRADE

President Cheah informed us that our advisors, **Dato' Andrew** and **Dato' Jalaluddin**, have encouraged us to arrange a meeting with **MATRADE**. The objective of this meeting is to explore whether MPA members can access any incentives related to promoting their company products or purchasing machinery from overseas.

8.2 Visit to the Packaging Association of Malaysia

Our advisor, **Richard Tan**, proposed that MPA organize a visit to the **Packaging Association of Malaysia**. The purpose of this visit would be to explore potential collaborations within the same industry and identify opportunities for joint initiatives.

9. Date and Venue for Next Management Committee Meeting

9.1 Next Management Committee Meeting

The next **Management Committee Meeting** is scheduled for **Thursday, April 24th, 2025**, and will be held in **Sadao, Thailand**. Further details will be shared in the **Members' WhatsApp Group**.

10. Other Matters

10.1 MPA Membership Expansion

Mr. Saw suggested that **MPA membership** should be extended to members of the **packaging industry**, such as **carton box suppliers** and other related sectors.

10.2 Policy on Ordinary and Associate Members

Richard Tan informed us that the number of **MPA ordinary members** should exceed the number of **associate members**, as this is a common policy in other associations. Additionally, Richard shared that there are now companies in Malaysia involved in **pinewood packaging for wine assembly**.

11. Adjournment

11.1 The meeting was adjourned at 3:30 PM.

**MALAYSIA PALLET ASSOCIATION 34th MANAGEMENT
COMMITTEE MEETING ATTENDANCE LIST**

NO	REPRESENTATIVES NAME	NAME OF COMPANY
1	Allan Lim	Kaizen Transpack Sdn Bhd
2	Richard Tan	Finopeuos Packaging Industries Sdn Bhd
3	Haji Mustaffa	Champform Sdn Bhd
4	Saw Eng Thai	Sim Lee Sawmill Sdn Bhd
5	Roy Teoh	Madura Fasteners (M) Sdn Bhd
6	Cheah Poh Leong	Shong and Huat Wood Resources Sdn Bhd
7	Loong kam Shing	Up Rate Timber Industries Sdn Bhd
8	Kuppusamy (Sam)	Door Master Industries Sdn Bhd
9	Razeef	Radiant Heat Treatment Services Sdn Bhd
10	David Tan	Allied Forklift (M) Sdn Bhd
11	Jeffery Goh	Taik Sin Timber Industries Sdn Bhd
12	Fabian Boo	Palbox Industrial Supply Sdn Bhd

13	Jasmond Teo	UPR Solution Sdn Bhd
14	Peter Cheong	Paneltek Sdn Bhd
15	YY Loh	Greenpack Global Sdn Bhd
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