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## MINUTES OF THE 31st MANAGEMENT COMMITTEE MEETING OF MALAYSIA PALLET ASSOCIATION

Date : 5 May 2023 (Friday)  
Time : 4.30pm to 5.45pm  
Venue : 19<sup>th</sup> Floor, MWMJC Meeting Room, Menara PGRM 8, Jln Pudu Cheras,  
Kuala Lumpur.  
Chairman : Richard Tan Swee Heng  
Delegates : As in Attendance List (Annex 1)

### 1) Speech by President

1.1 President Richard Tan welcomed all delegated to the 31st Management Committee Meeting. He thanks to all the committee and members on their commitment for being present in this meeting.

### 2) Confirmation Minute of 30th Committee Management Meeting

2.1 Proposed by Cheah Poh Leong and was seconded by Vincent Boo.

### 3) Discussion on MPA participation on 18<sup>th</sup> APSF 2023 from 29<sup>th</sup> to 31<sup>st</sup> August in Seoul, Korea.

3.1 President Richard Tan has announced that MPA will provide travel subsidy of RM1000 per member/company with tenure more than 3 years. For above 2 years members, subsidy of RM500 per member/company shall be give. This subsidy program applied to 14<sup>th</sup> APSF General Assembly Meeting 2019 in Tokyo, Japan.

#### **4) Membership drive and updates**

4.1 Secretary Loong announced on MPA members as at 5th May 2023 are 44 members. The new member this year were Mr Allan Tan from Ekka Products Sdn Bhd, Mr Vincent Lee Boon Seng from Integrity Freight Sdn Bhd, Mr Boo Chii Xiang from Kato Wooden Industries Sdn Bhd and Mr Tan Rushen from Sing Mah Marketing Sdn Bhd.

#### **5) Financial statement updates by Treasurer, Mr Vincent Boo**

5.1 Vincent Boo has briefed on Income and Expenditure Statement as at February 2023, the closing balance is RM164,096.29  
UOB FD: RM50,000.00  
UOB Cash Balance : RM62,966.34  
PBB Cash Balance : RM51,129.95

5.2 Please refer to attached Financial Statement for more information.

#### **6) Visitation to DOA and MTIB**

6.1 Jeffery Goh suggest that MPA need to Visit DOA for further collaboration in collecting the pallet quantity and data produced by manufacturers for domestic application, export market and exporting with goods. Mr Saw suggest that MPA need to visit MTIB again for the certification for timber usage in wooden pallet manufacturing.

#### **7) New MPA T Shirt Update**

7.1 Cheah Poh Leong presented quotation and sample of new MPA T shirt. Approval granted from committees to proceed with minor change on material. MPA will provide the new short sleeve T Shirt with embroidery MPA logo, 2 piece per company. While new long sleeve for committee member. Dato Andrew suggested to have working jacket/blazer for committee. Cheah will follow up and update during next management committee meeting.

#### **8) 18<sup>th</sup> China Pallet International Conference & 2023 Annual Meeting Of Global Pallet Entrepreneurs on November 2023**

8.1 President Richard Tan has suggested to discuss the sponsorship for this trip during next Management Committee Meeting.

#### **9) MPA Annual Dinner 2023, 11<sup>th</sup> Anniversary held in Kuala Lumpur.**

9.1 All committees are agreeing and support Jeffery Goh become Organizing Chairman for this coming MPA annual dinner held in Kuala Lumpur. Allan Lim will be assisting Jeffery.

9.2 Allan Suggested to have Members Day or Family Day instead of Gala Dinner. OC Jeffery will discuss it within their working committees.

## **10) Membership Drive Matter**

10.1 Tuan Haji Mustaffa being nominated as Membership Committee Chairman and he will select the Northern, Central and Southern membership committee to assist him. More information will be available during next meeting.

## **11) MPA AGM Schedule Date and Time**

11. 1 Secretary Loong have proposed the MPA AGM to be held on 16/6/2023, Friday. Venue yet to be confirmed. The above date will be amended accordingly and will be informed again in Member and Committee's chatroom.

## **12) Date And Venue for next Management Committee Meeting**

12.1 As agree by committees, the date of next Management Committee Meeting will be on 14 July, Friday. Venue to be confirmed soon.

## **13) Others/Input from members**

10.1 Jeffery Goh suggest that next management committee meeting can practice hybrid meeting. Agreed by all.

10.2 Richard Tan notice a few members always late in paying yearly membership. The member fail in pay membership fee after few reminder by email shall be terminated in accordance to the constitution of MPA.

10.4 President Richard- Closing with thanks to all the information and input. Appreciate all to attend the meeting.

Next Committee meeting will be on 14 July 2023, Friday, venue to be confirmed.

## **11) Adjournment**

11.1) The meeting adjourned at 5.45PM.

Chairman  
Richard Tan Swee Heng

**MALAYSIA PALLET ASSOCIATION 31st MANAGEMENT COMMITTEE  
MEETING ATTENDANCE LIST**

<b>NO</b>	<b>REPRESENTATIVES NAME</b>	<b>NAME OF COMPANY</b>
1	Richard Tan Swee Heng	Finopeous Packaging Industries Sdn Bhd
2	Dato Andrew Goh	Taik Sin Timber Industries Sdn Bhd
3	Haji Mustaffa	Champform Sdn Bhd
4	Saw Eng Thai	Sim Lee Sawmill Sdn Bhd
5	Ng Eow Siah	Boon Hock Sawmill Sdn Bhd
6	Cheah Poh Leong	Song and Huat Wood Products
7	Vincent Lee Boon Seng	Integrity Freight Sdn Bhd
8	Vincent Boo	Palbox Industrial Supply Sdn Bhd
9	Belinda Chin	Palbox Industrial Supply Sdn Bhd

10	YY Loh	Greenpack Sdn Bhd
11	Jeffery Goh	Taik Sin Timber Industries Sdn Bhd
12	Eric Yap	MPA Lawyer
13	Allan Lim	Kaizen Transpack Sdn Bhd
14	Loong kam Shing	Up Rate Timber Industries Sdn Bhd
15	Adeline Tan	UOB Bank
16	Lim Su Ling	UOB Bank, Assistant Vice President, Team Leader, Business Banking
17	Kaishan Wong	UOB Bank
18	Yap Chun Kit	UOB Bank, Assistant and Vice President, Global Market
19	Joel Tan	UOB Bank
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