



(PPM-006-10-12092012)

No.1C , JalanPendamaran / KS05, Pandamaran, 42000 PelabuhanKlang, Selangor DarulEhsan.
Tel : 03-3168 6842 , 03-3167 9130, Fax : 03-3167 2997 Email : malaysiapalletassociation@gmail.com
Website : www.malaysiapalletassociation.org.my

<p>MINUTES OF THE 29th MANAGEMENT COMMITTEE MEETING OF MALAYSIA PALLET ASSOCIATION</p>

Date : 3 March 2022 (Thursday)
Time : 2pm to 4.30pm
Venue : Iconic Hotel, Penang
Chairman : Richard Tan Swee Heng
Delegates : As in Attendance List (Annex 1)

1) Speech by President

1.1 President Richard Tan welcomed all delegated to the 30th Management Committee Meeting. He thanks to all the committee and members on their commitment for being present in this meeting.

2) Confirmation Minute of 28th Committee Management Meeting

2.1 Proposed by Cheah Poh Leong and was seconded by Allan Lim.

3) MOU agreement between MPA and MWMJC

3.1 President presented the draft MOU and reviewed together with MPA Lawyer, Eric Yap. The purpose of the MOU is to provide a platform for both members to share information, join mission trip, meeting or business exchange. So far 6 MPA members already joined MWMJC as member.

3.2 After reviewed, President Richard has signed the MOU to move forward.

4) Vice President (VP) appointment

4.1 2 vacant VP position due to withdrawal of BerjayaPak Sdn Bhd and deceased of Vincent Ooi from Vintage Pack Sdn Bhd.

4.2 Appoint 2 new VP as below:

1. Kent Chang- KJH, Johor. Proposed: Richard, Seconded: Mr Saw
2. Cheah Poh Leong-Song & Huat, Penang. Proposed: Allan, Seconded: Vincent Boo

5) Membership drive and updates

5.1 On behalf of Secretary Loong, PL Cheah announced the up to date MPA members as at 28 Feb 2022 are 41 members. The new member for MPA this year was Young Master Enterprise Sdn Bhd. and the member withdrawals for this year were GMP Sdn Bhd and Vintage Pack Sdn Bhd.

6) Financial statement updates by Treasurer, Mr Vincent Boo

6.1 Vincent Boo has briefed the team Income and Expenditure Statement for the month of Dec 2021, the closing balance is RM144,960.44.

6.2 Please refer to attached Financial Statement for more information.

7) 4th Annual dinner in Johor pending

7.1 President Richard will discuss with Kent on the annual dinner with Kent for further update.

8) Courtesy visit Director General MTIB, Tuan Haji Mahpar and MTC CEO, Tuan Muhtar Suhaili and MTC Chaiman, Madam Hajah Norrida Yusoff

8.1 Dato Andrew requested MPA to write in with agenda and purpose to relevant party for the courtesy visit.

8.2 Also, Dato Andrew has highlighted MPA should work closely with MTIB, MTC, SIRIM and FRIM for a better understanding and collaboration. One of the example was with SIRIM on pallet testing.

9) Others/Input from members

9.1 Roy Teoh- Suggest to make full use of Facebook channel to upsell/promo MPA image. Proposed to engage an agency to manage/handle MPA FB account with minimum cost- Action- Roy to find out more information and update.

9.2 Keith Koh- Suggest MPA to do more CSR activity such as donation to the charity body, to create awareness thru social activities with involvement of social media etc. Also suggested to use part of the MPA fund to award/recognition of MPA member contribution- KIV

9.3 Jeff Phua- Agreed with Roy on FB activity and to organize more event for MPA members.

9.4 Allan Lim- Suggest to work with NGO, FRIM for re-planting program since our industry consume natural resources such as timber. Propose to have more outdoor activity such as family day. Allan to follow up on BELUM RAINFOREST RESORT, for future MPA Committee meeting.

9.5 Belinda- Agreed with Allan, more outdoor activity for members.

9.6 Billy Tan- Agreed with Allan, more outdoor activity for members.

9.7 John Lim- Suggest committee to look into member attrition rate, and reason why the member to withdraw from MPA. Could be due to member feel do not have any business advantages after joining MPA. Suggest to get more associate members by upselling the advantages of joining MPA.

9.8. Mr Saw- Further to John Lim's comment on advantages of joining an association, Mr Saw has shared his point of view and experiences. Association is a platform for its member to share info, discussion on common issues, networking etc. The business benefit is beyond dollar and cents.

9.9 Vincent Boo- Commented Saw for sharing his thoughts on association and agreed with Roy on FB promotion.

10.0 PL Cheah- Very thankful to hear many positive comments, agreed for more outdoor activities, promotion on FB channel and hope to see more collaboration among members.

10.1 Eric Yap- MPA needs to be careful when it dealing with CSR activities since is not listed under MPA 5 objectives. Recommend to look into Sub-Committee for each of the Objectives as below:

1-Act as a forum for members to communicate in relation to the issues currently associated with the pallet industry.

2-Provide technical advisory services and training related to pallet industry.

3-Gather relevant information and records relating to the pallet industry.

4-Communicate opinions and recommendations to the government and its agencies, as well the authorities or bodies within and outside Malaysia on the matter associated with pallet industry.

5-Have programs to foster better relationship with other associations registered in order to foster spirit of understanding.

6-Settle disputes among members of the association and between members of the Association with members of other organizations.

President Richard will look into the sub-committee suggestion.

10.2 Dato Andrew- Shared with members the history of MPA, to create friendly competition among all pallet makers in Malaysia. Also shared about APSF history and suggest MPA member to have further engagement among each other, to be have better information exchange. MPA should work together with government agency such as MTIB, MTC, SIRIM, FRIM.

10.3 President Richard- Closing with thanks to all the information and input. Richard will look into more structure way to run MPA as suggested by Eric Yap such as sub-committee. Appreciate all to attend the meeting.

Next Committee meeting will be on 19th May 2022, Thursday at Setiawan and AGM Meeting will be in Jun, date and venue to be confirmed.

11) Adjournment

11.1) The meeting adjourned at 4.30 PM.

Chairman
Richard Tan Swee Heng

Annex 1

MALAYSIA PALLET ASSOCIATION 29th MANAGEMENT COMMITTEE MEETING ATTENDANCE LIST

NO	REPRESENTATIVES NAME	NAME OF COMPANY
1	Richard Tan Swee Heng	Finopeous Packaging Industries Sdn Bhd
2	Dato Andrew Goh	Taik Sin Timber Industries Sdn Bhd
3	Haji Mustaffa	Champform Sdn Bhd
4	Saw Eng Thai	Sim Lee Sawmill Sdn Bhd

5	Vincent Boo	Palbox Industrial Supply Sdn Bhd
6	Cheah Poh Leong	Song and Huat Wood Products
7	Kenny Yeoh	See Hau Global Sdn Bhd
8	John Lim	Syarikat Malaysia Kilang Papan Sdn Bhd
9	Allan Lim	Kaizen Transpack Sdn Bhd
10	Keith Koh	Mah Sing Plastic Industries Sdn Bhd
11	Jeff Phua Jia Qian	ALLSPEC Enterprise Sdn Bhd
12	Billy Tan	IKTA Sdn Bhd
13	Belinda	Palbox Industrial Supply Sdn Bhd
14	Roy Teoh	Madura Fasternal Sdn Bhd
15	Eric Yap	MPA Lawyer
16		
17		
18		
19		
20		
21		
22		

23		
24		
25		
26		
27		