

**MINUTES OF THE 10TH ANNUAL GENERAL MEETING
OF
MALAYSIA PALLET ASSOCIATION
(MPA)**

Day and date : Friday 15th October, 2021
Time : 2:30 p.m
Venue : Google Meet
Chairman : Richard Tan Swee Heng
Delegates : As per attendance list (Annexure 1)

1. Speech by President

- 1.1 President of Malaysia Pallet Association (MPA), Richard Tan Swee Heng welcomed all delegates to the 10th Annual General Meeting for the year 2021.
- 1.2 The President expressed his gratitude to Mr Eric Yap, Legal Advisor, Mr Heng, Honorary Auditor and Dato' Andrew Goh, Advisor of MPA for providing their utmost assistance on matters pertaining to the Association.

2. Confirmation of minutes on the 9th Annual General Meeting (AGM) held on 19st June 2020

- 2.1 The minutes of 9th AGM had been circulated to all delegates. As proposed by Mr Cheah Poh Leong of Song & Huat Products Sdn Bhd and seconded by Mustaffa Bin Mohd Yan of Champform Sdn Bhd, the said minutes was confirmed and passed.

3. Report on annual activities (1st June 2020 – 31st May 2021)

- 3.1 The Secretary confirmed that all members had been notified on the Annual Report and the activities held by MPA.

4. The Amendment to constitution for the term of AJK for 3 years start from June 2021 to May 2024 (Subject to approval of ROS)

- 4.1 The Secretary confirmed that this amendment has been pass by at least 16 members, they are Eric Ng Wen Shiang-Mah Sing Industries Sdn Bhd, Loong-Up Rate, Kenneth Yu-See Hau Global, Allan Lim-Kaizen Transpack Sdn Bhd, Coco Lee-Golden Metal Pallet Sdn Bhd, Mustaffa Bin Mohd Yan-Champform, Ng Eow Siah-Boon Hock Sawmill Sdn Bhd,

Cheah Poh Leong-Song & Huat Products Sdn Bhd, John Lim Jeng Dong-Syarikat Malaysia Kilang Papan Sdn Bhd, Richard Tan- Finopeous Packaging Sdn Bhd, Chang Yoon Kent-KJH Wood Industrial Sdn Bhd, Shienly Tung-DSP Industry Sdn Bhd, Tan Sing Sing-Delloyd Industries Sdn Bhd, Vincent Boo Weng Seng- Palbox Industrial Supply Sdn Bhd, Saw Eng Thai- Sim Lee Sawmill Sdn Bhd, Roy Teoh Khai Sheng, total 17 members agree for the Amendment.

5. **Tabling and confirmation of the audited financial statement from 01.01.2020 to 31.12.2020 and financial report for the period to date as at 31.06.2021 by Treasurer.**
 - 5.1 The audited financial statements for the year ended 31.12.2020 have been circulated to all members. The Treasurer, Mr Vincent Boo had explained on the audited financial statements accordingly. He proposed the said audited financial statements and seconded by Cheah Poh Leong from Song & Huat Products Sdn Bhd. The said audited financial statements was voted and unanimously approved by all the members present.
6. **To Consider and if thought fit, authorize the placement of fixed deposit of up to Rmxxx with xxx Bank Berhad, to be signed by any two of three authorized signatories, President, Secretary & Treasurer by Treasurer.**
 - 6.1 President Richard Tan propose to put some association fund as fixed deposit in any Bank institution with good interest. Mr Mohd Razeef Bin Rahimansa seconded for the proposal.
- 7.0 **Reports on Memberships**
 - 7.1 The Secretary confirmed Members List as at 31.12.2020 and as at 31.05.2021. Kindly refer Annexure 2.
8. **Appointment of Honorary Auditors**
 - 8.1 President Richard Tan Swee Heng proposed the re-appointment of Mr Heng Chiang Pooh and Mr Raymond Lee Swee Loong as Honorary Auditors, for the year ending 31.12.2021. This was seconded by Mr Mohd Razeef Bin Rahimansa.
 - 8.2 President Richard Tan Swee Heng expressed appreciation towards Honorary Auditors, Mr Heng and Mr Raymond Lee Swee Loong, for auditing the account on a voluntarily basis.
 - 8.3 President Richard Tan Swee Heng also expressed appreciation towards Honorary Lawyer Mr Eric Yap and Ms Khoo, for voluntarily giving legal advice services to all members and MPA.
9. **Report by AJK by Deputy President**
 - 9.1 Jeffrey Goh and Roy Teoh sharing the government grant we can apply in improving our machinery in production process to reduce the workforce especially foreign workers in order to achieve Industrial 4.0

The further details of requirement to apply grant like manufacturing license and local council license will be discuss in next meeting.

10. **Closure of Meeting**
- 10.1 The meeting was closed at 3:50 p.m.

Confirmed by :

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Chairman / President
Richard Tan Swee Heng

**MALAYSIA PALLET ASSOCIATION
10TH ANNUAL GENERAL MEETING (AGM)
ATTENDANCE LIST**

No.	Name of members	Name of representatives
1.	Golden Metal Pallet Sdn Bhd	Coco Lee
2.	Kaizen Transpack Sdn Bhd	Allan Lim
3.	Boon Hock Sawmill Sdn Bhd	Mr Ng Eow Siah
4.	Champform Sdn Bhd	Hj. Mustaffa bin Mohd Yan
5.	Delloyd Industries Sdn Bhd	SS Tan
6.	Finopeous Packaging Industry Sdn Bhd	Richard Tan Swee Heng
7.	KJH Wood Industrial Sdn Bhd	Chang Yoon Kent
8.	Lim Ket Leng Timber Sdn Bhd	John Lim Jeng Dong
9.	Timber Valley Ipoh Sdn Bhd	Alex Yip
10.	Mah Sing Plastic Industries Sdn Bhd	Eric Ng
11.	Palbox Industrial Supply Sdn Bhd	Vincent Boo
12.	Vintage Pack Sdn Bhd	Keith Koh
13.	Radiant Heat Treatment Sdn Bhd	Mohd Razeef bin Rahimansa
14.	See Hau Global Sdn Bhd	Kenneth Yu
15.	DSP Industry Sdn Bhd	Shienly Tung
16.	Sim Lee Sawmill Sdn Bhd	Saw Eng Thai
17.	Song & Huat Wood Products Sdn Bhd	Cheah Poh Leong
18.	Taik Sin Timber Industry Sdn Bhd	Jeffrey Goh King Chun
19.	Madura Fasteners Sdn Bhd	Roy Teoh Khai Sheng
20.	Up Rate Timber Industries Sdn Bhd	Loong Kam Shing
21.	Enapak Sdn Bhd	Eric Ng Wuoi Uoi
22.	Impresswood Sdn Bhd	JC Yap
23.		

	Invitees	
(1)	MPA Advisor	Dato' Andrew Goh Boon Kim
(2)	MPA Lawyer	Eric Yap
(3)	MPA Auditor	Heng Chiang Pooh
(4)		
(5)		
(6)		
(7)		

MPA Members - 2021

No.	Name of members	Representative's name
1.	ALLSPEC ENTERPRISE SDN BHD	JEFF PUA JIA QIAN
2.	BE PACKAGING & LOGISTIC SDN BHD	QUEK KHENG HOW
3.	BOON HOCK SAWMILL SDN. BHD	NG EOW SIAH
4.	CHAMPFORM SDN BHD	HJ. MUSTAFFA BIN MOHD YAN
5.	CHAN-MAX SDN BHD	CHAN SUAN PEW
6.	DELLOYD INDUSTRIES SDN BHD	TAN SING SING
7.	DSP INDUTRY SDN BHD	SHIENLY TUNG QIAN LI
8.	ENAPAK SDN BHD	ERIC NG WUOI UOI
9.	FINOPEOUS PACKAGING INDUSTRIES SDN BHD	RICHARD TAN SWEE HENG
10.	FS GLOBAL SDN BHD	LEONG CHEE FONG
11.	GOLDBELL EQUIPMENT SDN BHD	ANG TOON PING
12.	GOLDEN METAL PALLET SDN BHD	EDDIE SOO SA THIONG
13.	GREENPACK GLOBAL SDN BHD	YY LOH
14.	GS SYSTEMS SDN BHD	YII MING CHII
15.	HER SENG WOOD PRODUCTS SDN BHD	CHIN NAM FATT
16.	HEAP BEE BOXES SDN BHD	SHERRY CHIN
17.	HLL EIGHTY EIGHT ENTERPRISE	HENG SENG YU
18.	HONG YANG TIMBER SDN BHD	ONG CHIN HWA
19.	IKTA SDN BHD	OWEE GEOK CHOON
20.	IMPRESSWOOD SDN BHD	GOH SIEW KHIM
21.	JAW INDUSTRIES SDN BHD	IVY LEE SIEW CHEE
22.	KAIZEN TRANSPACK SDN BHD	ALLAN LIM LOK PIAO
23.	KJH WOOD INDUSTRIAL SDN BHD	CHANG YOON KENT
24.	SYARIKAT MALAYSIA KILANG PAPAN SDN BHD	JOHN LIM JENG DONG
25.	MADURA FASTENERS (M) SDN BHD	ROY TEOH KHAI SHENG
26.	MAH SING PLASTIC INDUSTRIES SDN BHD	ERIC NG WEN SHIANG
27.	MOMENTUM JAYA SDN BHD	BEN WONG CHIEW BENG
28.	MYPALLETS SDN BHD	YAU CHUAN LIANG
29.	PALBOX INDUSTRIAL SUPPLY SDN BHD	VINCENT BOO WENG SENG
30.	PALLET & TIMBER SDN BHD	GOH KEE CHAN
31.	PLL PACKAGING SDN BHD	PHAN NONG KOK
32.	POPULAR PACK SDN BHD	KOAY CHEN HAO
33.	RADIANT HEAT TREATMENT SERVICES SDN BHD	MOHAMED RAZEEF BIN RAHIMANSA
34.	S. H. A HUP-AIK SDN BHD	LEE KUANG CHEN
35.	SEE HAU GLOBAL SDN BHD	CHEAH CHEE CHON
36.	SIM LEE SAWMILL SDN BHD	SAW ENG THAI
37.	SONG & HUAT WOOD PRODUCTS SDN BHD	CHEAH POH LEONG
38.	TAIK SIN TIMBER INDUSTRY SDN BHD	JEFFREY GOH KING CHUN
39.	TIAN LAI WOODEN BOXES MANUFACTURERS SDN BHD	NG KOK SENG
40.	TIMBER VALLEY IPOH SDN BHD	ALEX YIP
41.	UP RATE TIMBER INDUSTRIES SDN BHD	LOONG KAM SHING
42.	VINTAGE PACK SDN BHD	KEITH KOH SOON CHIANG
43.		
44.		
45.		
46.		
47.		

Membership update till 31.05.2020*Lapsed membership 2021*

1. AMKAWOOD K. D. SDN BHD
2. TAIPAN WAY SDN BHD
3. BERJAYAPAK SDN BHD
4. ES ENG SOON SDN BHD
5. LIM KET LING TIMBER SDN BHD

6. MERIT ART SDN BHD
7. TKT MACHINERY SDN BHD

New admission for 2021

1. GEENPACK GLOBAL SDN BHD
2. IKTA SDN BHD
3. TIMBER VALLEY IPOH SDN BHD